



**ANANGU EDUCATION SERVICES**  
( Ernabella Office )

**WINDOWS XP Professional**

**FS XP-4**

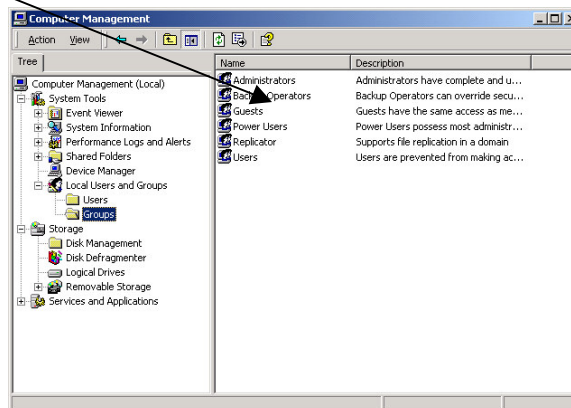
**Give Domain Users Administrative Access to the Local Computer 26/7/03**

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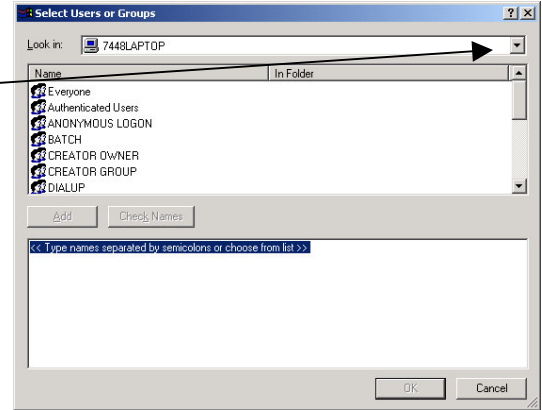
For many applications to run in Windows NT, Windows 2000 and Windows XP, users need to have administrator rights to the machine.

**NB this does not give them access as Administrator to the Network.**

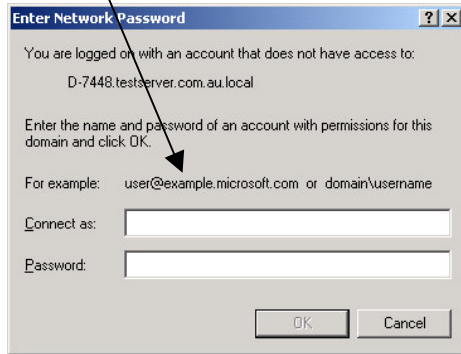
1. Log on locally to the machine by selecting the local machine at logon (click the down arrow in the login box and select the workstation local machine name) and typing in administrator as the username and the password for the local machine.
2. Right mouse click on **My Computer** and choose **Manage** from the menu.
3. The *Computer Management* window will display
4. Expand **System Tools**, then click **Local Users and Groups**
5. Double click on the **Groups** folder
6. Double click on **Administrators**
7. Click on **Add**



1. In the **Look In** box at the top click on the down arrow and select your **network domain name (XXXX)**



2. –A dialog box will appear requesting a username and password for the network. Place *administrator* in the user name and enter the network administrator’s password in the password box.



3. Scroll down highlight **Domain Users**
4. Click on **Add**
5. Click on **OK**
6. Click on **OK**
7. Close out of Computer Management
8. Log off the computer (**Start, Shutdown and Choose Log off then press OK**)

